

# Board Meeting, Transition Meeting



## Call to Order

<b>Date &amp; Time</b>	Friday, May 19th 2023 at 6:45 pm Location: Virtual, Zoom	
<b>Roll call</b>	<p><b>Officers:</b>                  Past President, Beatrice Pfaff                  Past Vice-President, Candice Lisenby                  Past Secretary, Lisa F. Wilson                  Past Treasurer, Leesa McClelland</p> <p>Current President, Daniel Pfaff                  Current Vice-President, Ian Jones                  Current Secretary, Lauren Corda                  Current Treasurer, Sheree Ketchum</p>	<p><b>Members at Large:</b>                  Past: Daniel Pfaff,                  Past: Armani Aluta - absent                  Past: Carl Denney- absent                  Past: Richard Noel                  Past: Gary Olsen- absent</p> <p>Current: Meagan Quarles                  Current: Kyle Mengwasser                  Current: Felicia Hubbard                  Current: Richard Noel                  Current: Linda Greeno</p>
<b>Minutes</b>		
Lisa Wilson mentioned that she is waiting for the IAD conference Board to submit their minutes?		

## Past Board of Directors report:

<b>Officers</b>	
	<p><u>Past President, Beatrice Pfaff</u>: Beatrice said she has all the important documents in a folder. The folder has information on Beth Yaste’s contract, GCPD information, Awards, and many more. .</p> <ul style="list-style-type: none"> <li>• Beatrice went to the bank to sort out Beth Yaste’s money situation, almost gave us the money but past a time frame. Beatrice asked a student who she teaches, and is training to become Lawyer for advice on what to do in the Beth Yates</li> </ul>

situation. The student advised Beatrice to go with settlement, which will not cost IAD money on fee, hire a lawyer, etc. Beatrice shared the contract with the student, and they approved.

- GCPD should give \$5k. Tami Dominguez and Lisa Wilson worked on this and submitted it to GCPD. That 5k belongs to IAD. We new board decide what to do with that \$5k, move in budget for the next IAD conference or put in a different category for other needs.
- New Board must control the budget. Each category has money for different purposes. If money runs out, dont spend money. Board must get together and discuss how to fill in that category.
  - IDN500 money is for the Bob Canty Award. The HS Award uses that money.
  - Jerry Thixton award goes to the MS Award that supports characteristics and building of the MS student.
  - Raney Award recognizes the Superintendent at Indiana School for the Deaf. IAD has been paying for the award, but from what money is it coming from. Raney had a history of molesting female students, and IAD discontinued to support that Award and changed it to Bob Canty Award instead. New Board has to decide if IAD will be paying for Jerry Theisen Award instead of Raney.
  - Deaf Blind has CSD United Grant written by Holly Elkins and Suzi Guimond, Meagan Quarles, Meg Warnock and received \$25k. 2,500 went to IAD. Was not able to use the money because the community asked to hold on spendings. Now DeafBlind need to use up the fund before June 30, 2023
- IAD conference reports are not finished. Beatrice said it's up to the new board to take over or Beatrice can continue and finish it. Beatrice asked for meeting reports, the reason for this is sponsors, some money goes to DeafBlind, Food, etc. Sorenson contributed \$250, InTrac contributed \$1K. Donations: Archibald Memorial Home donated \$500, Board is unsure how the IAD committee handled the money. Beatrice made it clear that must meet all the expectations, and prohibit using personal credit cards to spend on things for the conference. Beatrice is waiting on Eric Hamlow to meet or present her the report before she signs the checks. Beatrice is strictly following the budget and making sure the board knows where the money is coming from. Kevin Ryan contacted Beatrice asking where the donation to NAD is. Beatrice explained that we are waiting on a conference report before we can pay. IAD already paid for certain things such as SSP and Presenters.
- Auditors need to oversee the month of April, May, June budget.

Beatrice emphasized that the board works together, walks together and provides full transparency.

Past Vice-President, Candice Lisenby: Candice said she spoke with David Geeslin about keys and fob to the IAD office. David asks that all old board turn in their keys/fobs to David. If the new boards want access to the office, get your keys/fob from Dr. Geeslin. Candice will sit down with current Vice President, Ian Jones to go over VP's duties.

Past Secretary, Lisa Wilson: Lisa has no new reports. Lisa will help current secretary Lauren Corda with transition.

	<p><u>Past Treasurer, Leesa</u> : Leesa congratulated new boards on our position. My report is about the IAD conference.</p> <ul style="list-style-type: none"> <li>● Leesa mentioned that Leesa is waiting on Eric Hamlow's report regarding funding. Lisa Wilson used her own money for the conference, and Leesa will write that last check when she gets the final report from Eric Hamlow. Everything from the conference (presenters, DB ssp) are paid for except Lisa Wilson.</li> <li>● SOS still remains the same and needs to be changed, therefore the Bank Account currently has past treasurer, Leesa McClland, past secretary Lisa Wilson, and past president Beatrice Pfaff's name on the account. <ul style="list-style-type: none"> <li>○ Beatrice, Lisa, and Leesa's credit cards are all paid off. The cards will be inactive. New cards will be made for Current treasurer, Sheree and current president, Daniel Pfaff. <ul style="list-style-type: none"> <li>■ Cards have to be used on Wix, Mailliter, and one more- can't remember.</li> </ul> </li> </ul> </li> <li>● I plan to have a meeting with Lad Baird, our bookkeeper, with Sheree Ketchum. Transit Sheree into the quickbook account, and everything Sheree needs access to.</li> </ul>
<b>Members at Large</b>	
	<u>Carl Denney</u> : Absent
	<u>Armani Aluta</u> : Absent
	<u>Richard Noel</u> : Richard Helped out at IAD Booth at PTCO event. Richard was impressed with deaf youth students wanting to join IAD in their future. Deaf youth students also signed up for IDN500.
	<u>Gary Olsen</u> : Absent

## Current Board of Directors report:

### Officers

	<p><u>President, Daniel Pfaff</u>:</p> <p>Daniel has several reports:</p> <ul style="list-style-type: none"> <li>● Talked with David Geeslin <ul style="list-style-type: none"> <li>○ Expressed interest in continuing Legislation Chair in the Legislative level <ul style="list-style-type: none"> <li>■ Working on captioning bill,</li> </ul> </li> </ul> </li> <li>● Emails <ul style="list-style-type: none"> <li>○ Daniel will set up board emails. He will text each person individually for their email and password. Daniel asks us to update information in settings.</li> </ul> </li> <li>● Social Media</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Linda Greeno, Felicia Hubbard, and Kyle Mengwasser will oversee the Social Media platform. Daniel said three people can interact with community.</li> <li>● Boards serve on committees <ul style="list-style-type: none"> <li>○ President Daniel wants all the board to lead a committee.</li> <li>○ Ian will be responsible for committees, email Ian your committees.</li> </ul> </li> <li>● Retreat <ul style="list-style-type: none"> <li>○ Aim for August since many of us will be out of town in June and July.</li> <li>○ Would like the two appointed MAL to join us.</li> </ul> </li> <li>● Past President Advisor <ul style="list-style-type: none"> <li>○ Daniel mentioned that it is up to us that Past President Beatrice Pfaff can serve as advisor. Up for discussion and vote on it.</li> </ul> </li> <li>● Member Fee <ul style="list-style-type: none"> <li>○ Board will need to decide the fee before our retreat in August.</li> </ul> </li> </ul>
	<p><u>Vice-President, Ian Jones</u>: No reports at the time. Ian mentioned that Ian needs time to think how he wants the committee system to work.</p>
	<p><u>Secretary, Lauren Corda</u>: No new reports.</p> <ul style="list-style-type: none"> <li>● Lauren needs to get past meeting notes from Lisa Wilson and bring them to the next meeting for approval.</li> <li>● Lauren will work with Lisa Wilson on transition.</li> <li>● Lauren will communicate with the community when meetings will occur. Lauren will communicate with the Social Media committee and Jeffery Spinale and Tami Dominguez to include in the IDN500 and IAD website.</li> <li>● Lauren will put correct boards name on Letterheads</li> <li>● Meeting minutes must be uploaded within 48 hours of the adjournment of the meeting.</li> </ul>
	<p><u>Treasurer, Sheree Ketchum</u> : Sheree has reports.</p> <ul style="list-style-type: none"> <li>● Sheree will work with Leesa to gain access to Quickbook and other accounts that Sheree needs to oversee.</li> <li>● Sheree will develop guidelines for the quickbook.</li> <li>● Sheree needs to collect a list of auditors so it is ready when we need them.</li> </ul>
<p><b>Members at Large</b></p>	
	<p><u>Kyle Mengwasser</u>: Kyle would like communication to continue throughout the summer regardless of our busy schedules.</p>
	<p><u>Felica Hubbard</u>: Felica helped out with the PTCO booth.</p>
	<p><u>Meagan Quarles</u>: Meagan asks for clarification on Conference funds. Leftover money goes to Deaf Blind? Eric Hamlow needs to explain.</p>
	<p><u>Richard Noel</u>: Same report in Past MAL report.</p>
	<p><u>Linda Greeno</u>: Linda has no reports.</p>

## New Business

Kyle Mengwasser (Richard Noel) moves the motion to empower Vice President Ian Jones to collect info on two possible MAL's

Felicia Hubbard moves to close a new business. No objections.

## Adjournment

Time	9:25 p.m.
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## Future meeting

TBD	Retreat